

# CARL SANDBURG P.F.S.A. BOARD MEETING

## MINUTES

Tuesday, November 13, 2012

Meeting was called to order at 7:01 p.m. by President, Elise Kroll.

### **BOARD REPORTS:**

After introductions of members present and explanation of the purpose of the PFSA by Elise Kroll:

Associate Principal (Trisha Gikas) reports: Student Recognition will take place during lunch hours on Thursday, November 15 rather than during evening assemblies which have not been well attended in prior years. Final exams will take place over a 3 day period beginning Wednesday, December 19 and ending Friday, December 21. The State of Illinois mandated a 3 day testing period rather than the prior 4 day timeframe. Planning for registration for the 2013/2014 school year is underway. Teacher class recommendations will take place during December. Registration for current year sophomores will begin January 14 -18, followed by current year juniors and freshmen. Incoming freshmen Open House is January 28, 2013 followed by their registration on February 2, 2013. The climate committee (consisting of teachers and administration) has been looking at the school's climate in an attempt to promote a safe and positive learning environment for all students. In particular the committee is looking at ways to avoid negative end of school year behavior. Administration would like to move up the date of the Staff Appreciation luncheon. Alternative dates will be suggested in the near future. Tricia suggested that the PFSA might want to consider putting a picture of some PFSA sportswear in the December newsletter in order to advertise our existing inventory. She is going to ask staff if they are looking for any specific type of sportswear that they would like to see offered by the PFSA. On January 15, 2013 juniors will take a practice ACT test.

### **TREASURER REPORT:**

The Treasurer's Report was presented by Terry Dyrda:

Beginning balance as of 7/01/12	\$21,238.13
Total Income to date:	7,546.51
Total Expenses to date:	55.95
Ending Balance as of November 13, 2012	\$28,728.69

Kim Schuch motioned to accept the report; Pat McGuire seconded the motion. Motion passed.

### **CORRESPONDING/RECORDING SECRETARY:**

Minutes were read from the September meeting and approved.

Kathie Svabek motioned to accept the minutes. Pat McGuire seconded the motion. Motion passed.

### **COMMITTEE REPORTS:**

**Hospitality** – Baked goods will be provided at the January 28 Freshman Open House. Tracie McCormick will arrange for volunteers. Because the date of the Staff Appreciation luncheon is being accelerated, the budget for the luncheon will need to be addressed at the January meeting to allow ample time for planning the event.

**Fundraising/Spirit wear:** Lisa Rivera stepped down from her chair position due to personal reasons. Lourdes Torres will replace her for the remainder of the year. Spirit wear will be sold during lunches in both December and February, as well as at the Freshmen Open House on

January 28 and Freshmen Registration on February 2, 2013. Design ideas for Class of 2017 spirit wear were discussed and voted on. It was agreed by all that orders should be taken for incoming freshmen spirit wear during their registration process rather than at the junior high schools as has been done in prior years. Lourdes mentioned that the thermal shirts from the prior year have been difficult to sell and she will lower the price as needed to sell. Susan McCurdy discussed the caveats of having Revolution Prep as a PFSA Fundraiser this year. Due to certain requirements by the company it was determined that this fundraising event will not be possible.

**Membership:** It was agreed that the PFSA will offer an amnesty period from January 1, 2013 through March 1, 2013 to allow families to catch up on unpaid prior dues payments in order to be eligible for senior scholarships (starting with the Class of 2014).

**Legislation:** Jenny Sheehan discussed the Social Media Policy that aims to protect and provide proper protocol to both the students and the teachers.

**Communication:** The PFSA is looking for someone to be responsible for email communications and Facebook updates. It was also agreed that the PFSA will be selective on how often email requests from other committees will be shared with our members. It was agreed that Eat and Share requests coming from the Senior Party will be shared no more than on a monthly basis.

**Volunteers:** Based upon parent feedback it was determined that emails sent to the Volunteer email address need to be checked weekly. It was discussed that this is a new process and hopefully future messages will be answered in a timely manner as each of us gets accustomed to the new email system. Tracie McCormick agreed to be the point person for scheduling all volunteers.

**Combined Parent Organization Report:** Susan McCurdy reported that security cameras have now been installed in the Commons. The Climate Committee is being very proactive in assessing acceptable behaviors.

**D230 Parent Advisory Report:** It was reported that the daily schedule is being evaluated, such as common plan, lunch hours, and homeroom. Any ideas should be given to Tricia Gikas.

**New Business:** Members should think about any new fundraising ideas.

**MEETING ADJOURNED: 8:29 p.m.**

Kim Schuch motioned to adjourn. Pat McGuire seconded the motion. All in favor, motion passed.

Next meeting is January 8, 2013 at 7:00 p.m.

*Respectfully submitted by Terry Dyrda, PFSA Treasurer filling in for Susan Dalton, PFSA Secretary.*